

PERSONAL INFORMATION

Parvana Jafarova

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JOB APPLIED FOR

Teaching professional

WORK EXPERIENCE

2/9/2012–Present

Teaching professional

Azerbaijan University of Languages (AUL), Baku (Azerbaijan)

-to instruct students the English language

-to design syllabus

-to apply modern methods while teaching

- Typical duties: planning, teaching according to educational needs, monitoring, motivating, assessing, providing guidance, communicating,

- maintaining a professional attitude towards the students

EDUCATION AND TRAINING

1/9/1999–20/7/2003

Bachelor's degree

Azerbaijan University of Languages, Baku (Azerbaijan)

English language teaching

15/9/2003–17/6/2005

Master's degree

Azerbaijan University of Languages, Baku (Azerbaijan)

Linguistics

11/1/2011–9/3/2011

Academic Writing and Reading

Azerbaijan University of Languages, Baku (Azerbaijan)

21/7/2012

TKT Modules 1,2,3

29/7/2013–9/8/2013

English-Advanced Intensive Course

Academy of Languages, Heildelberg (Germany)

17/6/2015–24/6/2015

Teacher Training course

British Council, Baku (Azerbaijan)

27/2/2016–30/6/2016

CISELT Proficient Training

British Council, Baku (Azerbaijan)

16/7/2017–14/8/2017

CELTA

International House of Baku, Baku (Azerbaijan)

PERSONAL SKILLS

Mother tongue(s) Azerbaijani

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Russian	C1	C1	B2	B2	B1
French	B1	B1	B1	B1	B1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
 Common European Framework of Reference for Languages

Communication skills good communication skills

Job-related skills teaching based on needs and analysis
 planning, preparing and delivering effective lessons
 creating the right environment for the Second Language Acquisition

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Independent user	Independent user	Independent user	Basic user

Digital skills - Self-assessment grid

Office programmes, Power Point, Access